



MSPO SUMMARY AUDIT REPORT
MS 2530-3: 2022- PART 3-1 GENERAL PRINCIPLES FOR
PLANTATIONS BELOW (40.46 HECTARES TO 500 HECTARES)

COMPANY NAME	ESTATE KOPERASI LADANG SEJANA
ADDRESS	LOT 5587, PN 5147, MUKIM JELI TEPI SUNGAI 17600 JELI KELANTAN
DATE	02/02/2025
TYPE OF AUDIT	<input type="checkbox"/> STAGE 1 <input type="checkbox"/> STAGE 2 <input checked="" type="checkbox"/> SURVEILLANCE NO. 1 <input type="checkbox"/> RECERTIFICATION <input type="checkbox"/> SPECIAL AUDIT

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	MSPO Certification Report	
	Company Name	Estate Koperasi Ladang Sejana
	Certifying Unit	Ladang Sejana
	Client Number	MS3-1/KLS/004
	Audit Type	Annual Sureveillance 1
	Status of Report	Final Report

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1.0 EXECUTIVE SUMMARY

1.1 ORGANIZATION INFORMATION

Organization	Estate Koperasi Ladang Sejana		
Address	Lot 5587, PN 5147 Mukim Jeli Tepi Sungai 17600 Jeli, Kelantan		
MSPO Standard Reference	MS2530:2022- Part 3-1	Accreditation Body	DSM
Organization Representative(s)	Name: Salim bin Samsudin Designation: Konduktor Ladang Mobile: 017-546 1925 Email: sejana@koperasi-ladang.com		
Type of Audit	<input type="checkbox"/> Stage 1 <input type="checkbox"/> Stage 2 <input checked="" type="checkbox"/> Surveillance No 1 <input type="checkbox"/> Recertification <input type="checkbox"/> Special Audit		
Audit Team	Lead Auditor : Mohamad Zulkefli bin Md Isa Team Member : Raja Mamat bin Raja Ibrahim		
Scope of MSPO certification	Provisions of 224.8 Ha of Sustainable Oil Palm Plantations		
Certification Type	<input checked="" type="checkbox"/> Individual <input type="checkbox"/> Group <input type="checkbox"/> Multi- Site		
Certified Area	Total Certified Area- 224.8 Ha		
MSPO Certificate	Certificate No : UGG-MSPO-024 Validity : 03/03/2024 – 03/03/2029		
Other Current Certification	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, List the certification.....		
Usage of The MSPO Logo	<input type="checkbox"/> No- not used logo and marks for any purpose <input checked="" type="checkbox"/> Yes, please fill up below information 1) Agreement number- MSPO/2-3- 008 2) Expired date-		

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1.2 DETAILS OF CERTIFIED UNIT

Location of certified unit

Unit	Location Address	GPS Coordinate
Ladang Sejana	Lot 5587, PN 5147, Mukim Jeli Tepi Sungai 17600 Jeli, Kelantan	5.623768, 101.94227

No.	Name of Management Unit	MPOB License No.	State	GPS Coordinates	CertifiedArea (ha)	PlantedArea (ha)
1	Ladang Sejana	620580002000	Kelantan	5.623768, 101.94227	224.80	189.10
TOTAL					224.80	280.90

Certified Area Statement (Hectarage)

Unit	Certified Area (Ha)	Planted (Matured) (Ha)	Planted (Immatured) (Ha)	HBV	Others (Ha)
Ladang Sejana	280.90	189.10	0.0	11.84	23.86
Total	280.90	189.10	0.0	11.84	23.86

Annual FFB Production (Tonnage)


Unit	Actual 2024 (MT)	Budget 2024 (MT)	Yield/Ha
Ladang Sejana	2,655.67	2,647.40	14.0
Total	2,655.67	2,647.0	14.0

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2.0 AUDIT TEAM AND ASSESSMENT PROCESS


2.1 AUDIT TEAM MEMBERS - ROLE AND QUALIFICATION

Lead Auditor: Mohamad Zulkefli bin Md Isa Assessed Principle: P1, P3, P5	<ul style="list-style-type: none"> - Bac Sc (Resource Economics), UPM. - Master's Degree in OSH Management, UTM. - More than 25 years since 1997, working experience in various sectors such manufacturing and plantation to cover the safety, health and environment. - Experienced with the implementation, auditing, and training aspects of ISO, MSPO, RSPO, ISCC and SCCS for various CBs. - Attending the Lead Auditor Training as below: <ul style="list-style-type: none"> a) MS 2530:2022 by NIOSH Certification Sdn Bhd on April 2024 b) ISO9001:2015 by TEV International on April 2024 c) Integrated Management System (IMS) by Punyam International on Jun 2024 d) SA8000 by Social Accountability International on September 2024 - Able to communicate in English and Bahasa Malaysia, among others.
Lead Auditor: Raja Mamat bin Ibrahim Assessed Principle: P1, P3, P5	<ul style="list-style-type: none"> - BBA (Risk Management), UniZA. - Experienced as Sustainability Performance & Consultant (MSPO, SCCS/ICSS) since 2019 with a few consultancies company. - Attending the Lead Auditor Training as below: <ul style="list-style-type: none"> a) MS 2530:2022 by OSHISIS Solution PLT on May 2024 b) ISO9001:2015 by Punyam International on September 2024 c) Integrated Management System (IMS) by Punyam International on October 2024 d) SA8000 by Social Accountability International on June 2024 - Able to communicate in English and Bahasa Malaysia, among others.

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2.2 AUDIT METHODOLOGY

Audit Objectives	a) to ensure the continuos of the internal audits and management review; b) to review of actions taken on nonconformities identified during the previous audit; c) to verified any complaints handling; d)to ensure the effectiveness of the management system with regard to achieving the certified client's objectives and the intended results of the respective management system (s); e) to review the progress of planned activities aimed at continual improvement; f) to review continuing operational control; g) to review of any changes; h) to review use of marks and/or any other reference to certification
Certification Standard	MS2530:2022- Part 3-1- General principles for plantations below (40.46 hectares to 500 hectares)
Certification Type	<input checked="" type="checkbox"/> Individual <input type="checkbox"/> Group
Audit Methodology	Interview, site visit and documents review.
Calculation of Sample Size	<p>The sample size is determined by the following formula: $S = r \sqrt{n}$;</p> <p>Whereby S = sample size r = risk factor n = number of members.</p> <p>r is selected as per below:</p> <ul style="list-style-type: none"> • Low risk: risk factor 1.0 • Medium risk: risk factor 1.5 • High risk: risk factor 2 <p>The lowest possible sample size number is one.</p> <p>S = Sampling is not applicable for individual certification</p>
Audit Date	02/02/2025
Deviation from Audit Plan	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If Yes,.....
Issues affecting the Audit Program	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If Yes,.....

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Changes to Management System since last audit	<input checked="" type="checkbox"/> No
	<input type="checkbox"/> Yes
	If Yes,.....


3.0 STAKEHOLDER CONSULTATION

Interview workers as internal stakeholder and no any negative response from the respondent.

4.0 CERTIFICATION DETAILS AND AUDIT PROGRAM

Certification Body	United Global Green Sdn Bhd
Assessment Standard	MS 2530-3: 2022- Part 3-1 General principles for plantations below (40.46 hectares to 500 hectares)
Certificate No.	UGG-MSPO-024
Certificate Validity	04/03/2024 – 03/03/2029

Item	Description	Man-days	Tentative Date
Initial Certification Audit	Site Audit - Stage 1	NA	NA
	Site Audit - Stage 2	NA	NA
Annual Surveillance Audit – Year 1	Site Audit	2	02/02/2025
Annual Surveillance Audit – Year 2	Site Audit	2	02/2026
Annual Surveillance Audit – Year 3	Site Audit	2	02/2027
Annual Surveillance Audit – Year 4	Site Audit	2	02/2028

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6.0 AUDIT FINDINGS SUMMARY AND RECOMMENDATION

6.1 AUDIT FINDINGS SUMMARY

Major Non-Conformities (NC)	NA
Minor Non-Conformities (NC)	1
Observation for Improvement (OFI)	1
Area of concern (AEC)	NA

6.2 AUDIT FINDINGS

OFI 1, Indicator: 4.1.8.3

Review procedure for complaint and grievances as per Prosedur Aduan Dan Komunikasi Pihak Berkepentingan dated 01/06/2021 and sighted not include the complaints and resolutions for the last 24 months shall be documented.

CAR 1 4.5.3.2


Verified Bin Card for Used Lubricants and sighted inventory as at 31/10/2024 is 1427 liter, however management not update the inventory into the EsWiss by monthly

6.2 PREVIOUS AUDIT RESULT (IF APPLICABLE)

No. of Non-Conformity (NC) raised from the previous audit	2 Minor NC
-----------------------------------------------------------	------------

The audit team has reviewed the result from the previous audit (Recertification) and verified the effectiveness of the closing of any Non-Conformity (NC) raised. As a conclusion:

- ☒ All Non-Conformities raised during the previous audit has been corrected and Corrective Action or Corrective Action Plan has been carried out and implemented effectively
- ☐ The management system has not adequately addressed Non-Conformity (NC) raised during the previous audit and the specific issue has been re-defined in this report.

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7.0 AUDIT CONCLUSION

The audit team conducted a process based audit focusing on significant aspects/risk objectives required by the standard(s). The audit methodology used is based on 3P which were People, Paper and Practice. Audit team sighted below requirement are successfully comply:

Requirement	Yes	No
Any deviation from the audit plan and their reasons	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Any significant issues impacting on the audit programme;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Significant changes, if any, that affect the management system of the client since the last audit took place	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Any unresolved issues, if identified;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Management system meet applicable requirements and expected outcomes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
internal audit and management review process was adequate	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The audit team concludes that the company:

- ☒ **COMPLIED** and fulfill all the requirement
- ☐ **COMPLIED** however some processes need to address non-compliance(s) but others has
- ☐ **NOT COMPLIED** and the organization has not established and maintained its management system


In line with the requirements of the standard and has

- ☒ **demonstrated**
- ☐ **not demonstrated**

the ability of the system to systematically achieve agreed requirements and within the scope of the certification.

Based on the record, there is/are **NIL** unresolved issue. Therefore, the audit team recommends that based on the results of this audit and the system's demonstrated state of development and maturity. During the audit, we found the capability of the management system meet applicable requirements and expected outcomes. management system certification be:

- ☐ **Proceed for Stage 2**
- ☐ **Granted** (initial certification or recertification)
- ☐ **Granted** upon the acceptance of the noncompliance
- ☐ **Continued** (surveillance)
- ☒ **Continued** (surveillance) upon the acceptance of the noncompliance(s)


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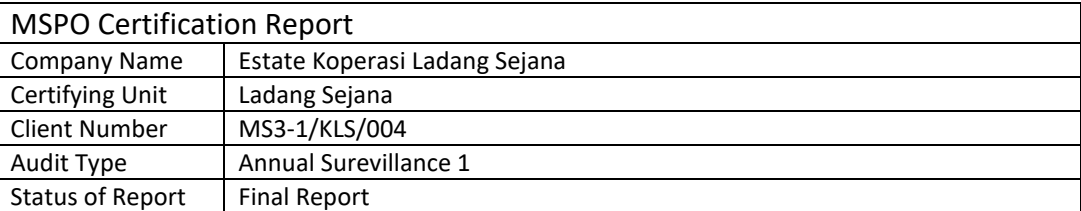
☐ **Withheld**

☐ **Suspend** until satisfactory corrective action(s) is completed

DISCLAIMER:


This report is based on an audit of a sample of documents and records of the company and therefore nonconformities may exist which have not been identified. . The audit was conducted in accordance with the generally accepted auditing standards and procdures. The audit does not provide a guarantee or assurance that the all practices are comply with all the audit criteria. The audit also does not cover all aspects of the company's operations, controls, compliance, or performance

Prepared by	
Signature	
Name	Mohamad Zulkefli bin Md Isa
Role in Assessment	Lead Auditor
Date	05/02/2025



Client Name : Lacking Koperaai Sejana,
Standard : MS2530:2022: Part 3-1
Audit Type : ~~ISA~~ ASA 1
Date : 2/02/2025

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Appendix 2: Location map for Ladang Sejana

