




**MSPO SUMMARY AUDIT REPORT**  
**MS 2530-3: 2022- PART 3-1 GENERAL PRINCIPLES FOR**  
**PLANTATIONS BELOW (40.46 HECTARES TO 500 HECTARES)**

<b>COMPANY NAME</b>	ESTATE KOPERASI LADANG BUKIT KERMA
<b>ADDRESS</b>	LOT 777, MUKIM SERTING HILIR, JEMPOL, NEGERI SEMBILAN
<b>DATE</b>	04/02/2025
<b>TYPE OF AUDIT</b>	<div><input type="checkbox"/> STAGE 1</div> <div><input type="checkbox"/> STAGE 2</div> <div><input checked="" type="checkbox"/> SURVEILLANCE NO. 1</div> <div><input type="checkbox"/> RECERTIFICATION</div> <div><input type="checkbox"/> SPECIAL AUDIT</div>

**UNITED GLOBAL GREEN SDN. BHD.**  
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	<b>MSPO Certification Report</b>	
	Company Name	Estate Koperasi Ladang Bukit Keramat
	Certifying Unit	Ladang Bukit Keramat
	Client Number	MS3-1/KLBK/005
	Audit Type	Annual Sureveillance 1
	Status of Report	Final Report


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## 1.0 EXECUTIVE SUMMARY

### 1.1 ORGANIZATION INFORMATION

<b>Organization</b>	Estate Koperasi Ladang Bukit Keramat		
<b>Address</b>	Lot 777, Mukim Serting Hilir, Jempol, Negeri Sembilan		
<b>MSPO Standard Reference</b>	MS2530:2022- Part 3-1	<b>Accreditation Body</b>	DSM
<b>Organization Representative(s)</b>	<b>Name:</b> Mohammad Ariff bin Ismail <b>Designation:</b> Pegawai Penjaga <b>Mobile:</b> 019-757 6863 <b>Email:</b> sarinah@koperasi-ladang.com		
<b>Type of Audit</b>	<input type="checkbox"/> Stage 1 <input type="checkbox"/> Stage 2 <input checked="" type="checkbox"/> Surveillance No 1 <input type="checkbox"/> Recertification <input type="checkbox"/> Special Audit		
<b>Audit Team</b>	<b>Lead Auditor</b> : Mohamad Zulkefli bin Md Isa <b>Team Member</b> : Raja Mamat bin Raja Ibrahim		
<b>Scope of MSPO certification</b>	Provisions of 499.87 Ha of Sustainable Oil Palm Plantations		
<b>Certification Type</b>	<input checked="" type="checkbox"/> Individual <input type="checkbox"/> Group <input type="checkbox"/> Multi- Site		
<b>Certified Area</b>	Total Certified Area- 499.87 Ha		
<b>MSPO Certificate</b>	Certificate No : UGG-MSPO-024 Validity : 03/03/2024 – 02/03/2029		
<b>Other Current Certification</b>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, List the certification.....		
<b>Usage of The MSPO Logo</b>	<input type="checkbox"/> No- not used logo and marks for any purpose <input checked="" type="checkbox"/> Yes, please fill up below information 1) Agreement number- MSPO/2-3- 008 2) Agreement date- 19/03/19		

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## 1.2 DETAILS OF CERTIFIED UNIT

### Location of certified unit

Unit	Location Address	GPS Coordinate
Ladang Bukit Keramat	Lot 777, Mukim Serting Hilir, Jempol, Negeri Sembilan	3.116248, 103.387653

No.	Name of Management Unit	MPOB License No.	State	GPS Coordinates	CertifiedArea (ha)	PlantedArea (ha)
1	Ladang Bukit Keramat	504718102000	Negeri Sembilan	3.116248, 103.387653	499.87	474.24
<b>TOTAL</b>					<b>499.87</b>	<b>474.24</b>

### Certified Area Statement (Hectarage)

Unit	Certified Area (Ha)	Planted (Matured) (Ha)	Planted (Immatured) (Ha)	HBV	Others (Ha)
Ladang Bukit Keramat	499.87	474.24	0.0	0.00	25.63
<b>Total</b>	<b>499.87</b>	<b>474.24</b>	<b>0.0</b>	<b>0.00</b>	<b>25.63</b>

### Annual FFB Production (Tonnage)

Unit	Actual 2024 (MT)	Budget 2024 (MT)	Yield/Ha
Ladang Bukit Keramat	12,599.01	10,468	26.57
<b>Total</b>	<b>12,599.01</b>	<b>10,468</b>	<b>26.57</b>

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## 2.0 AUDIT TEAM AND ASSESSMENT PROCESS

### 2.1 AUDIT TEAM MEMBERS - ROLE AND QUALIFICATION

<b>Lead Auditor:</b>  Mohamad Zulkefli bin Md Isa  <b>Assessed Principle:</b>  P1, P3, P4	<ul style="list-style-type: none"> <li>- Bac Sc (Resource Economics), UPM.</li> <li>- Master's Degree in OSH Management, UTM.</li> <li>- More than 25 years since 1997, working experience in various sectors such manufacturing and plantation to cover the safety, health and environment.</li> <li>- Experienced with the implementation, auditing, and training aspects of ISO, MSPO, RSPO, ISCC and SCCS for various CBs.</li> <li>- Attending the Lead Auditor Training as below: <ul style="list-style-type: none"> <li>a) MS 2530:2022 by NIOSH Certification Sdn Bhd on April 2024</li> <li>b) ISO9001:2015 by TEV International on April 2024</li> <li>c) Integrated Management System (IMS) by Punyam International on Jun 2024</li> <li>d) SA8000 by Social Accountability International on September 2024</li> </ul> </li> <li>- Able to communicate in English and Bahasa Malaysia, among others.</li> </ul>
<b>Lead Auditor:</b>  Raja Mamat bin Ibrahim  <b>Assessed Principle:</b>  P2, P5	<ul style="list-style-type: none"> <li>- BBA (Risk Management), UniZA.</li> <li>- Experienced as Sustainability Performance &amp; Consultant (MSPO, SCCS/ICSS) since 2019 with a few consultancies company.</li> <li>- Attending the Lead Auditor Training as below: <ul style="list-style-type: none"> <li>a) MS 2530:2022 by OSHISIS Solution PLT on May 2024</li> <li>b) ISO9001:2015 by Punyam International on September 2024</li> <li>c) Integrated Management System (IMS) by Punyam International on October 2024</li> <li>d) SA8000 by Social Accountability International on June 2024</li> </ul> </li> <li>- Able to communicate in English and Bahasa Malaysia, among others.</li> </ul>

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## 2.2 AUDIT METHODOLOGY

<b>Audit Objectives</b>	a) to ensure the continuos of the internal audits and management review; b) to review of actions taken on nonconformities identified during the previous audit; c) to verified any complaints handling; d)to ensure the effectiveness of the management system with regard to achieving the certified client's objectives and the intended results of the respective management system (s); e) to review the progress of planned activities aimed at continual improvement; f) to review continuing operational control; g) to review of any changes; h) to review use of marks and/or any other reference to certification
<b>Certification Standard</b>	MS2530:2022- Part 3-1- General principles for plantations below (40.46 hectares to 500 hectares)
<b>Certification Type</b>	<input checked="" type="checkbox"/> Individual <input type="checkbox"/> Group
<b>Audit Methodology</b>	Interview, site visit and documents review.
<b>Calculation of Sample Size</b>	<p>The sample size is determined by the following formula: <math>S = r \sqrt{vn}</math>;  Whereby <b>S</b> = sample size <b>r</b> = risk factor <b>n</b> = number of members.  <b>r</b> is selected as per below:</p> <ul style="list-style-type: none"> <li>• Low risk: risk factor 1.0</li> <li>• Medium risk: risk factor 1.5</li> <li>• High risk: risk factor 2</li> </ul> <p>The lowest possible sample size number is one.</p> <p><b>S = Sampling is not applicable for individual certification</b></p>
<b>Audit Date</b>	04/02/2025
<b>Deviation from Audit Plan</b>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If Yes,.....
<b>Issues affecting the Audit Program</b>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If Yes,.....
<b>Changes to Management System since last audit</b>	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If Yes, <u>All management system was changed to MS2530:2022:Part 3-1</u>

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### 3.0 STAKEHOLDER CONSULTATION

Interview workers as internal stakeholder and no any negative response from the respondent.

### 4.0 CERTIFICATION DETAILS AND AUDIT PROGRAM

<b>Certification Body</b>	United Global Green Sdn Bhd
<b>Assessment Standard</b>	MS 2530-3: 2022- Part 3-1 General principles for plantations below (40.46 hectares to 500 hectares)
<b>Certificate No.</b>	UGG-MSPO-024
<b>Certificate Validity</b>	04/03/2024 – 03/03/2025

Item	Description	Man-days	Tentative Date
Initial Certification Audit	Site Audit - Stage 1	NA	NA
	Site Audit - Stage 2	NA	NA
Annual Surveillance Audit – Year 1	Site Audit	2	04/02/2025
Annual Surveillance Audit – Year 2	Site Audit	2	02/2026
Annual Surveillance Audit – Year 3	Site Audit	2	02/2027
Annual Surveillance Audit – Year 4	Site Audit	2	02/2028

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## 6.0 AUDIT FINDINGS SUMMARY AND RECOMMENDATION

### 6.1 AUDIT FINDINGS SUMMARY

Major Non-Conformities (NC)	NIL
Minor Non-Conformities (NC)	NIL
Observation for Improvement (OFI)	3
Area of concern (AEC)	NIL

### 6.2 AUDIT FINDINGS

#### **OFI 1: Indicator 4.1.8.3**

Review procedure for complaint and grievances as per Prosedur Aduan Dan Komunikasi Pihak Berkepentingan dated 01/06/2021 and sighted not include the complaints and resolutions for the last 24 months shall be documented.

#### **OFI 2, Indicator 4.4.2.2 (b)**

Management should review the HIRARC on a yearly basis for all operations related to their activities. It was observed that some operations, such as manuring, spraying, and estate operations, have not been reviewed annually.

#### **OFI 3, Indicator 4.4.2.2 (g)**

It was observed that the competency for the 1st aider expired on 16 August 2021, and no renewal of the certificate has been made by management since PIC has newly joined the company. Due of that, OFI has been raised.

### 6.2 PREVIOUS AUDIT RESULT (IF APPLICABLE)

No. of Non-Conformity (NC) raised from the previous audit	Not Applicable
The audit team has reviewed the result from the previous audit (MSPO Initial Certification Audit) and verified the effectiveness of the closing of any Non-Conformity (NC) raised. As a conclusion:	
<input type="checkbox"/> All Non-Conformities raised during the previous audit has been corrected and Corrective Action or Corrective Action Plan has been carried out and implemented effectively	
<input type="checkbox"/> The management system has not adequately addressed Non-Conformity (NC) raised during the previous audit and the specific issue has been re-defined in this report.	

## 7.0 AUDIT CONCLUSION

The audit team conducted a process based audit focusing on significant aspects/risk objectives required by the standard(s). The audit methodology used is based on 3P which were People, Paper and Practice. Audit team sighted below requirement are successfully comply:



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Requirement	Yes	No
Any deviation from the audit plan and their reasons	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Any significant issues impacting on the audit programme;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Significant changes, if any, that affect the management system of the client since the last audit took place	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Any unresolved issues, if identified;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Management system meet applicable requirements and expected outcomes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
internal audit and management review process was adequate	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The audit team concludes that the company:

- ☒ **COMPLIED** and fullfill all the requirement
- ☐ **COMPLIED** however some processes need to address non-compliance(s) but others has
- ☐ **NOT COMPLIED** and the organization has not established and maintained its management system


In line with the requirements of the standard and has

- ☒ **demonstrated**
- ☐ **not demonstrated**

the ability of the system to systematically achieve agreed requirements and within the scope of the certification.


Based on the record, there is/are **NIL** unresolved issue. Therefore, the audit team recommends that based on the results of this audit and the system's demonstrated state of development and maturity. During the audit, we found the capability of the management system meet applicable requirements and expected outcomes. management system certification be:

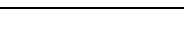
- ☐ **Proceed for Stage 2**
- ☐ **Granted** (initial certification or recertification)
- ☒ **Granted** upon the acceptance of the noncompliance (s)
- ☐ **Continued** (surveillance)
- ☐ **Continued** (surveillance) upon the acceptance of the noncompliance(s)
- ☐ **Withheld**
- ☐ **Suspend** until satisfactory corrective action(s) is completed

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**DISCLAIMER:**

*This report is based on an audit of a sample of documents and records of the company and therefore nonconformities may exist which have not been identified. . The audit was conducted in accordance with the generally accepted auditing standards and procdures. The audit does not provide a guarantee or assurance that the all practices are comply with all the audit criteria. The audit also does not cover all aspects of the company's operations, controls, compliance, or performance*

Prepared by	
Signature	
Name	Mohamad Zulkefli bin Md Isa
Role in Assessment	Lead Auditor
Date	06/02/2025

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## APPENDIX 1: Participants Attendance List



## Audit Attendance Sheet

Client Name : Koperasi Lelaung Bukit Lelaung Kesambi.  
Standard : MS2520: 2022: Part 3-1  
Audit Type : ASA1  
Date : 04/02/2025.

[illegible]

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## APPENDIX 2: Location Map of Estate

