	MSPO Certification Summary Report	
	Company Name	KOPERASI SERBAGUNA ANAK-ANAK SELANGOR BERHAD (KOSAS)
	Certifying Unit	Ladang Sg Bayu
	Client Number	KOSAS
	Audit Type	Recertification
	Status of Report	Final Report



# MSPO SUMMARY AUDIT REPORT

## MS 2530-3: 2013 GENERAL PRINCIPLES FOR PLANTATIONS AND ORGANIZED SMALLHOLDERS

**COMPANY NAME:** KOPERASI SERBAGUNA ANAK-ANAK  
SELANGOR BERHAD (KOSAS)

**TYPE OF AUDIT:** RECERTIFICATION

**DATE:** 11-12/09/2024


### **UNITED GLOBAL GREEN SDN. BHD.**

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## 1 INTRODUCTION

KOSAS was managed the plantation with 266.70 ha known as Ladang Sg Bayu located at Mukim Ulu Nenggiri, Gua Musang.

### 1.1 Audit Objective

- 1) The purpose of the recertification audit is to confirm the continued conformity and effectiveness of the management system as a whole, and its continued relevance and applicability for the scope of certification.
- 2) A recertification audit shall be planned and conducted to evaluate the continued fulfilment of all of the requirements of the relevant management system standard or other normative document.
- 3) This shall be planned and conducted in due time to enable for timely renewal before the certificate expiry date.
- 4) The recertification activity shall include the review of previous surveillance audit reports and consider the performance of the management system over the most recent certification cycle.


### 1.2 Audit Scope and Audit Criteria

The certification is based on the effective implementation and documentation of the sustainability management system developed by the organization. The supporting documents are provided to the audit team as well as information received by means of interviews and on-site field observations.

The documents and information are reviewed against the requirements and criteria based on MSPO 2530-3:2013 Part 3 General Principles for Oil Palm Plantations and Organized Smallholders. UGGSB Malaysia has used a risk-based methodology to assess the compliance of the assessment and subsequent reporting.

#### Scope of Certification

<b>Total Certified Area of Sustainable Oil Palm Plantations</b>	266.70 Ha
<b>Total Planted Area of Sustainable Oil Palm Plantations</b>	201.99 Ha


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#### List of Estate(s) selected

Name of Estate	Coordinates
Ladang Sungai Bayu	5.140834, 102.235191

### 1.3 Appointment and Qualification of Auditors

NO	NAME	ROLE OF AUDITOR	DETAILS OF QUALIFICATION
1	Mohamad Zulkefli bin Md Isa	Lead Auditor	<ul style="list-style-type: none"> <li>- Bac Sc (Resource Economics), UPM.</li> <li>- Master's Degree in OSH Management, UTM.</li> <li>- More than 25 years since 1997, working experience in various sectors.</li> <li>- Experienced with the implementation, auditing, and training aspects of ISO, MSPO, RSPO, ISCC and SCCS for various CBs.</li> <li>- Possesses the Lead Auditor MSPO MS 2530:2013 by SIRIM in 2017.</li> <li>- International Certification and is currently a Lead Auditor for ISO 9001, ISO 14001, ISO 45001, MSPO among others.</li> <li>- Able to communicate in English and Bahasa Malaysia, among others.</li> </ul>
2	Govindasamy a/l Munusamy	Auditor	<ul style="list-style-type: none"> <li>- AISP Diploma, Certificate in Human Resource Management, and master's in management.</li> <li>- Experienced as an Estate Manager/Director, General Manager and Plantation Advisor in Oil Palm, Rubber, Coconut and Cocoa cultivation for 40 years.</li> <li>- Worked in East, West Malaysia and Indonesia.</li> <li>- Well versed in replanting and new planting.</li> <li>- Attended MSPO LA Course, ISO 9001, EMS 14001 course.</li> </ul>

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			<ul style="list-style-type: none"> <li>- President of Association of Agricultural Executives – Sabah since 1998.</li> <li>- Member of MSPO Technical Committee(2019-2020) and Working Committee.</li> </ul> <p>Able to communicate in English, Bahasa Malaysia, Indonesia, and Tamil.</p>
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## 2 AUDIT METHODOLOGY


This **Recertiifcation** covers the following activities but not limited to the activities described below:

- On-site visits, observations and inspections of estate facilities and field activities.
- Interview operation personnel and field workers for understanding for the work assigned.
- Reviewed revised and updated documentation established and implemented.
- Operating records.
- Training records.
- Reports established.
- Work plans established.
- Stakeholders’ consultation meeting.
- Review and closed out of non-conformance raise during stage 2 audit.
- Assessment reporting.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of stakeholders, communities, staff, workers and their families, review of documentation and data. Checklists and questionnaires were used to guide the collection of information. The comments made by external stakeholders are considered in the assessment.

For this audit selected estates were based on the formula  $S = 0.8\sqrt{n}$  where S = sample size and n = number of estates which is in accordance with MSPO certification procedure. However, sampling of estates is not applicable for this audit as it is not a multi-site audit.

Based on the audit findings AOC (Area of Concern), Non-Conformance (NC) Major/Minor and Opportunity for Improvement (OFI) may be raised during the audit. Major Non-Conformances shall be addressed and responded within 90 days from closing date of audit.

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Implementation of Minor NC shall be reviewed and verified in the next surveillance audit, OFI shall be reviewed in the next audit.

### 3 ORGANIZATION INFORMATION

#### 3.1 Total Area Description

The certified estates are owned by and the estate was located at Mukim Ulu Nenggiri, Gua Musang Kelantan.

##### Scope of Audit Provision

<b>Total Certified Area of Sustainable Oil Palm Plantations</b>	266,70 Ha
<b>Total Planted Area of Sustainable Oil Palm Plantations</b>	201.99 Ha

##### Address and Location Details of the Estate(s)

<b>Name of Estate</b>	<b>Location</b>	<b>Coordinates</b>
Ladang Sg Bayu	Mukim Relai, Daerah Gua Musang, Kelantan	5.140834, 102.235191


#### 3.2 Production Data Description

<b>Name of Estate</b>	<b>Area (Ha)</b>		<b>Projected FFB Production Jan 2023 to Dec 2023 (mt)</b>
	<b>Total</b>	<b>Production 2023 (mt)</b>	
Ladang Sg Bayu	266.70	1228.10	1541.00
<b>Total</b>	<b>266.70</b>	<b>1228.10</b>	<b>1541.00</b>

### 4 CLIENT ORGANIZATION AND STAKEHOLDERS' DETAILS

#### 4.1 Client Organization

<b>AUDITED ORGANIZATION DETAILS</b>	
<b>Organization Name</b>	KOPERASI SERBAGUNA ANAK-ANAK SELANGOR BERHAD (KOOP PERINGKAT NEGARA NO. 3)
<b>Organization HQ/ Admin Office Location</b>	Lot A-G-03, Plaza Kelana Jaya, Jalan SS7/ 13B, 47301

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	Petaling Jaya, Selangor Darul Ehsan
<b>Organization Estate Location</b>	MukimRelai, Daerah GuaMusang, Kelantan
<b>Scope of the Organization</b>	Provisions of 266.70 Ha of Sustainable Oil Palm Plantations.

## 4.2 Stakeholders' Consultation and List of Interviewed Persons

United Global Green Sdn. Bhd. (UGGSB) has published the public notification on 11/08/2024 as to accommodate stakeholder's consultation meeting for KOSAS. to provide comments. As at audit date on 11-12/09/2024 there are no comments received.


Invitation letters are sent on 11/08/2024 to invite relevant stakeholders to attend a local stakeholders' consultation on recertification to gather information from the local communities.

The topics of discussion are as below:

1. Introduction of MSP0 certification.
2. Development of oil palm plantations.
3. Community service and support provided.
4. Wildlife management and wildlife corridor.
5. Type of wildlife sighted at the plantations and wildlife corridor.
6. Local communities' development.

### List of Interviewed Persons and Stakeholders


No	Name	Organization	Function/Position
1	Mohd Asni		Manager
2	Mohamad Afuq	Usahasama FZ Resources	Manager
3	Rosli bin Daud	KESEDAR	Pengurus
4	Che Abdullah bin Che Kar	KESEDAR	Penyelia

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### Stakeholders Feedbacks as Applicable

Items	Subject Discussed	Audit Team Findings	Company Response and Proposed Action to be Taken
1	Information on MSPO	Satisfactory	Positive Feedback. No action.
2	Social Issues	No social issues on the estate	Positive comments. No action.
3	Type of land	No comments	Positive comments. No action.
4	Economy Livelihood impact after introduction of MSPO	Management provide job opportunity to the local community and job to the local contractor.	Positive Comments. No action.
5	MSPO Benefit to local community	Management do a lot of CSR activity and gives a benefit to employee.	Positive comments. No action.
6	Environmental & Health information	All employee was provided with appropriate PPE. All schedule waste was manage as per legal requirement.	Positive comments. No action.
7	Awareness towards species, habitats, and high conservation values	No hunting of protected species.	Positive comments. No action.




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## 5 STATUS OF NON-CONFORMITIES/AOCS PREVIOUSLY IDENTIFIED


	The stage 1 audit findings have been reviewed, to assure appropriate corrective actions implemented to address the identified AOCs.
/	The last audit results of this system have been reviewed, to assure appropriate corrections and corrective actions have implemented to address any nonconformity identified.
	The last audit results of this system have been reviewed, to assure appropriate corrections and corrective actions have not been implemented effectively. The non-conformity will be re-raised.
	Not applicable. No non-conformity raised in previous audit.

## 6 DETAIL OF AUDIT FINDINGS

AUDIT RESULTS SUMMARY						
NA	AOC (Area of Concern)					
0	MAJOR Non-Conformities					
2	MINOR Non-Conformities					
3	OBS (Observation)					
DESCRIPTION OF THE FINDINGS/AOC						
No	Description	Standard Clause Reference	AOC	Major NC	Minor NC	OFI
1	Review the Stakeholder List 28/08/2024 and listed stakeholder for LSB, however a few direct stakeholder not include in the stakeholder list such as PKDK, SKM, ANGKASA etc.	4.2.2.23				/
1	Review the Masterlist Of Legal dated 05/07/2024 and sighted all legal applicable was listed and sighted updated for the new amendment regulation for OSHA 1994 (Amendment 2022), for further improvement management may update for the compliance to appointment of the	4.3.1.3				/

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	<b>Safety Coordinator, NRA etc.</b>					
3	<b>The risks of all operations failed to be assessed and documented by the management. Review HIRARC dated 30/01/2024 and sighted management reviewed the replanting activity and for further improvement to include the other activity at replanting area such as spraying, manuring etc.</b>	4.4.4.2(b)			/	
4	<b>Employees trained in First Aid sighted not present at all field operations. Review training record and sighted no evidence on the First aider was attend the First Aid Training conducted by JPAM, St John Ambulance, Bulan Sabit merah etc.</b>	4.4.4.2(i)			/	
5	<b>Interview Asst Manager and noted elephant conflict was happen and refer to the Biodiversity Management Plan and sighted no any action plan was established to manage the elephant conflict</b>	4.5.6.1			/	

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## 7 CONCLUSION

KOSAS has commissioned United Global Green Sdn. Bhd. (UGGSB) to conduct Recertification audit for its estate according to MSPO 2530-3:2013 Part 3 General principles for Oil Palm Plantations and Organized Smallholders.

There are NIL Major 2 Minor and 3 OBS were raised. All non-conformances action plans are submitted and accepted. The implementation of Minor NC(s) will be review and verify during the next audit.

From the review of the standard operating procedures, relevant forms, work flow charts established and implemented; the subsequent background investigation and interviews conducted during this surveillance audit have provided UGGSB with sufficient evidence on the fulfilment of the applied standard Principles & Criteria.

In conclusion the certified unit has been established, implemented, and continued to improve in managing the estates are in line with the clauses of the applied standards of MS 2530-Part 3:2013.

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## 8 RECOMMENDATION


The audit team conduct a process-based audit focusing on significant aspects/risks and objectives required by the standard(s). The audit methods used are interviews, observations, sampling of activities, review of documentation and records.

The audit team concludes that the organization has established and maintained its management system in line with the requirements of the standard(s) and demonstrated the ability of the system to achieve requirements for products and/or services within the scope and the organization's policies and objectives.

Therefore, the audit team recommends that, based on the results of this audit and the system's demonstrated state of development and maturity that this management system certification be:

/	<b>Recommended for Granted Certification</b>
	<b>Recommended for Continuity of Certification</b>
	<b>Recommended for Suspension of Certification</b>

	Prepared by
Signature	
Name	Mohamad Zulkefli bin Md Isa
Role in Assessment	Lead Auditor
Date	16/09/2024

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## 9 ATTACHMENTS

### ATTACHMENT DESCRIPTION

- 10.1 Location Map
- 10.2 Attendance List
- 10.4 List of Abbreviations

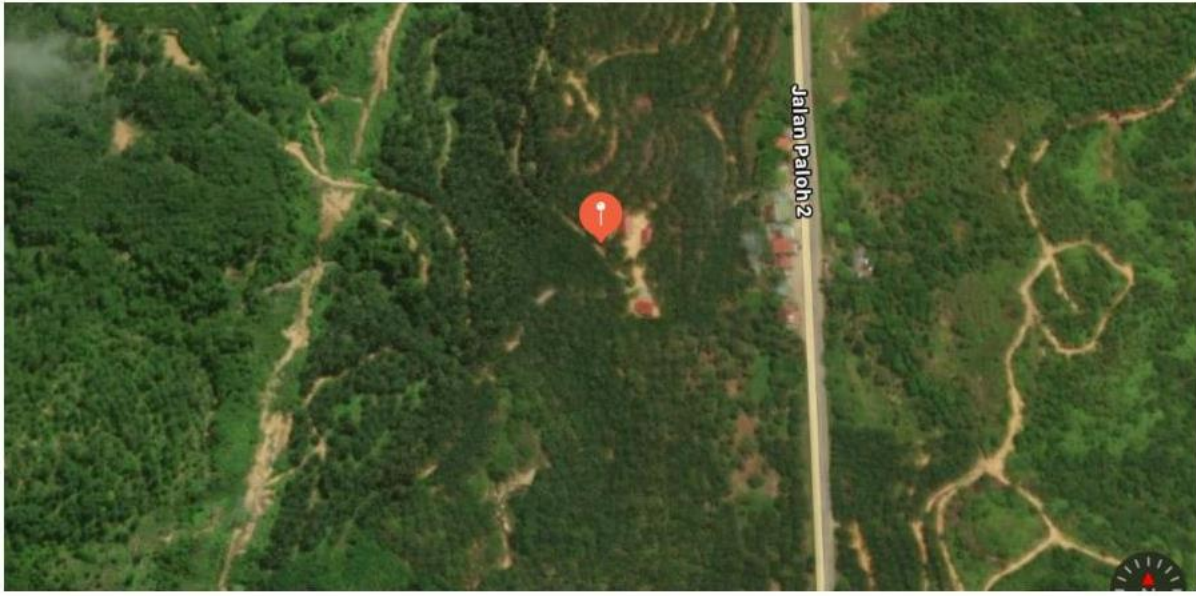
#### Statement of Confidentiality


This report is sent to the certification body or bodies, the members of the audit team and the audit representative of the organization. All documents related to the audit are treated confidentially by the Certification Body, UGGSB as well as the appointed auditors.

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## 9.1 Location Map

Location and Map for Ladang Sg Bayu



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## List of Abbreviation

<b>UGGSB</b>	United Global Green Sdn. Bhd.
<b>WHO</b>	World Health Organization
<b>MPOB</b>	Malaysian Palm Oil Board
<b>MPOCC</b>	Malaysia Palm Oil Certification Council
<b>GAP</b>	Good Agricultural Practice
<b>GPS</b>	Global Positioning System
<b>ISCC</b>	International Sustainability & Carbon Certification
<b>ISO</b>	International Standard Organization
<b>MSPO</b>	Malaysia Sustainable Palm Oil
<b>DOE</b>	Department of Environment
<b>SOP</b>	Standard Operating Procedure
<b>CHRA</b>	Chemical Health Risk Assessment
<b>CPO</b>	Crude Palm Oil
<b>CSR</b>	Corporate Social Responsibility
<b>EFB</b>	Empty Fruit Bunch
<b>EIA</b>	Environment Impact Assessment
<b>FFB</b>	Fresh Fruit Bunch
<b>NC</b>	Non-Conformity
<b>OSH</b>	Occupational Safety and Health
<b>P&amp;C</b>	Principle and Criteria
<b>PK</b>	Palm Kernel
<b>POME</b>	Palm Oil Mill Effluent
<b>PPE</b>	Personal Protective Equipment
<b>RSPO</b>	Roundtable Sustainable Palm Oil
<b>RTE</b>	Rare, Threatened and Endangered Species
<b>SA8000</b>	Social Accountability 8000

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<b>SIA</b>	Social Impact Assessment
<b>SDS</b>	Safety Data Sheet