	MSPO Certification Summary Report	
	Company Name	Kian Giap Plantations Bhd
	Certifying Unit	Kian Giap Plantations Bhd
	Client Number	KGPB
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	Status of Report	Final Report



MSPO SUMMARY AUDIT REPORT

MS 2530-3: 2013 GENERAL PRINCIPLES FOR PLANTATIONS AND ORGANIZED SMALLHOLDERS

COMPANY NAME: KIAN GIAP PLANTATIONS BERHAD
(ENG KEE ESTATE)

TYPE OF AUDIT: RECERTIFICATION

DATE: 09-10/08/2024

UNITED GLOBAL GREEN SDN. BHD.

B01-A-09, Menara 2, KL Eco City 3, Jalan Bangsar,

59200 Kuala Lumpur

Tel: +60 17-348 2594

Email: admin@unitedglobalgreen.com


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1 INTRODUCTION

Kian Giap Plantations Bhd was managed the plantation with 567.86 ha located at K.B. 502, 84900 TANGKAK, JOHOR DARUL TAKZIM, MALAYSIA

1.1 Audit Objective

- 1) The purpose of the recertification audit is to confirm the continued conformity and effectiveness of the management system as a whole, and its continued relevance and applicability for the scope of certification.
- 2) A recertification audit shall be planned and conducted to evaluate the continued fulfilment of all of the requirements of the relevant management system standard or other normative document.
- 3) This shall be planned and conducted in due time to enable for timely renewal before the certificate expiry date.
- 4) The recertification activity shall include the review of previous surveillance audit reports and consider the performance of the management system over the most recent certification cycle.


1.2 Audit Scope and Audit Criteria

The certification is based on the effective implementation and documentation of the sustainability management system developed by the organization. The supporting documents are provided to the audit team as well as information received by means of interviews and on-site field observations.

The documents and information are reviewed against the requirements and criteria based on MSPO 2530-3:2013 Part 3 General Principles for Oil Palm Plantations and Organized Smallholders. UGGSB Malaysia has used a risk-based methodology to assess the compliance of the assessment and subsequent reporting.

Scope of Certification

Total Certified Area of Sustainable Oil Palm Plantations	567.86 Ha
Total Planted Area of Sustainable Oil Palm Plantations	497.76 Ha


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List of Estate(s) selected

Name of Estate	Coordinates
KIAN GIAP PLANTATIONS BERHAD (ENG KEE ESTATE)	2.2458650 102.5685470

1.3 Appointment and Qualification of Auditors

NO	NAME	ROLE OF AUDITOR	DETAILS OF QUALIFICATION
1	Mohamad Zulkefli bin Md Isa	Lead Auditor	<ul style="list-style-type: none"> - Bac Sc (Resource Economics), UPM. - Master's Degree in OSH Management, UTM. - More than 25 years since 1997, working experience in various sectors. - Experienced with the implementation, auditing, and training aspects of ISO, MSPO, RSPO, ISCC and SCCS for various CBs. - Possesses the Lead Auditor MSPO MS 2530:2013 by SIRIM in 2017. - International Certification and is currently a Lead Auditor for ISO 9001, ISO 14001, ISO 45001, MSPO among others. - Able to communicate in English and Bahasa Malaysia, among others.
2	Rizal Ahmad Nazim	Auditor	<ul style="list-style-type: none"> - Bachelor of Forestry Science Hons. (Wood Industry). graduated 1999 - Conducting third party sustainability audit, (MSPO/ RSPO) for APAVE Certification, Trans Certification International, Global Gateway Certification, Care Certification International and providing internal audit and training for several plantation companies - Felda Agricultural Services Sdn. Bhd as Plantation Manager from 1999 to 2020.

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2 AUDIT METHODOLOGY

This **Recertiifcation** covers the following activities but not limited to the activities described below:

- On-site visits, observations and inspections of estate facilities and field activities.
- Interview operation personnel and field workers for understanding for the work assigned.
- Reviewed revised and updated documentation established and implemented.
- Operating records.
- Training records.
- Reports established.
- Work plans established.
- Stakeholders' consultation meeting.
- Review and closed out of non-conformance raise during stage 2 audit.
- Assessment reporting.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of stakeholders, communities, staff, workers and their families, review of documentation and data. Checklists and questionnaires were used to guide the collection of information. The comments made by external stakeholders are considered in the assessment.


For this audit selected estates were based on the formula $S = 0.8\sqrt{n}$ where S = sample size and n = number of estates which is in accordance with MSPO certification procedure. However, sampling of estates is not applicable for this audit as it is not a multi-site audit.

Based on the audit findings AOC (Area of Concern), Non-Conformance (NC) Major/Minor and Opportunity for Improvement (OFI) may be raised during the audit. Major Non-Conformances shall be addressed and responded within 90 days from closing date of audit. Implementation of Minor NC shall be reviewed and verified in the next surveillance audit, OFI shall be reviewed in the next audit.

3 ORGANIZATION INFORMATION

3.1 Total Area Description

The certified estates are owned by and the estate was located at K.B. 502, 84900 Tangkak, Johor Darul Takzim, Malaysia

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Scope of Audit Provision

Total Certified Area of Sustainable Oil Palm Plantations	567.86 Ha
Total Planted Area of Sustainable Oil Palm Plantations	497.76 Ha

Address and Location Details of the Estate(s)

Name of Estate	Location	Coordinates
ENG KEE ESTATE	K.B. 502, 84900 TANGKAK, JOHOR DARUL TAKZIM, MALAYSIA.	2.2458650 102.5685470

3.2 Production Data Description

Name of Estate	Area (Ha)		Projected FFB Production Jan 2023 to Dec 2023 (mt)
	Total	Production 2023 (mt)	
ENG KEE ESTATE	567.86	5345.49	5,500
Total FFB	567.86	5345.49	5,500


4 CLIENT ORGANIZATION AND STAKEHOLDERS' DETAILS

4.1 Client Organization

AUDITED ORGANIZATION DETAILS	
Organization Name	Kian Giap Plantations Berhad (Eng Kee Estate)
Organization HQ/ Admin Office Location	K.B. 502, 84900 Tangkak, Johor Darul Takzim, Malaysia
Organization Estate Location	K.B. 502, 84900 Tangkak, Johor Darul Takzim, Malaysia
Scope of the Organization	Provisions of 567.86 Ha of Sustainable Oil Palm Plantations.

4.2 Stakeholders' Consultation and List of Interviewed Persons

United Global Green Sdn. Bhd. (UGGSB) has published the public notification on 22/07/2024 as to accommodate stakeholder's consultation meeting for Kian Giap Plantations Berhad (Eng Kee Estate) to provide comments. As at audit date on 09-10/08/2024 there are no comments received.

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Invitation letters are sent on 22/07/2024 to invite relevant stakeholders to attend a local stakeholders' consultation on recertification to gather information from the local communities.

The topics of discussion are as below:


1. Introduction of MSPO certification.
2. Development of oil palm plantations.
3. Community service and support provided.
4. Wildlife management and wildlife corridor.
5. Type of wildlife sighted at the plantations and wildlife corridor.
6. Local communities' development.

List of Interviewed Persons and Stakeholders

No	Name	Organization	Function/Position
1	Lew See Moi	Lenga Palm Oil Mill	Clerk
2	Mohamad Azwam	Kg Bukit Banjar	Small holders
3	Mohd Zain Salleh	Kian Giap Plantations Bhd	Employee Rep
4	Mohamad Zulkifli	Kian Giap Plantations Bhd	Indonesia Employee Rep

Stakeholders Feedbacks as Applicable

Items	Subject Discussed	Audit Team Findings	Company Response and Proposed Action to be Taken
1	Information on MSPO	Satisfactory	Positive Feedback. No action.
2	Social Issues	No social issues on the estate	Positive comments. No action.
3	Type of land	No comments	Positive comments. No action.
4	Economy Livelihood impact after introduction of MSPO	Management provide job opportunity to the local community and job to the local community	Positive Comments. No action.
5	MSPO Benefit to	Management do a lot of CSR	Positive comments. No action.

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	local community	activity and gives a benefit to employee.	
6	Environmental & Health information	All employee was provided with appropriate PPE. All schedule waste was manage as per legal requirement.	Positive comments. No action.
7	Awareness towards species, habitats, and high conservation values	No hunting of protected species.	Positive comments. No action.

5 STATUS OF NON-CONFORMITIES/AOCS PREVIOUSLY IDENTIFIED


	The stage 1 audit findings have been reviewed, to assure appropriate corrective actions implemented to address the identified AOCs.
/	The last audit results of this system have been reviewed, to assure appropriate corrections and corrective actions have implemented to address any nonconformity identified.
	The last audit results of this system have been reviewed, to assure appropriate corrections and corrective actions have not been implemented effectively. The non-conformity will be re-raised.
	Not applicable. No non-conformity raised in previous audit.

6 DETAIL OF AUDIT FINDINGS

AUDIT RESULTS SUMMARY						
NA	AOC (Area of Concern)					
0	MAJOR Non-Conformities					
2	MINOR Non-Conformities					
0	OFI (Opportunity for Improvement)					
DESCRIPTION OF THE FINDINGS/AOC						
No	Description	Standard Clause Reference	AOC	Major NC	Minor NC	OBS

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1	<p>OBS 1 Review the list of stakeholders dated 08/07/2024 and sighted listed the stakeholder for government agencies, however management not listed the Imigresen and Embassy for foreign workers.</p>	4.2.2.3				/
2	<p>OBS 2 Based on the Employer Identification of excessive noise, management shall appoint a noise risk assessor (NRA) to conduct noise risk assessment and implement the recommendations. Refer to Section 6, Industry Code Of Practice For Management Of Occupational Noise Exposure And Hearing Conservation 2019 ii. Management shall send an officer to attend Osh Coordinator Course. Refer to OSHA AMENDMENT 2022, Section 29A requires any employer with five or more employees to appoint an OSH coordinator for the purpose of coordinating occupational safety and health issues at the place of work.</p>	4.3.1.3				/
3	<p>CAR 1 Review legal list and sighted updated on 01/02/2024 and listed legal applicable to KGPB, however the legalist was not amended for the new OSHA 1994 (amendment 2022) requirement</p>	4.3.1.3				/
4	<p>Management didn't place fire extinguisher at 2 units of the workers Quarters building. Refer to the Section 29 (5) of the Fire Services Act 1988 (Act 341), it is compulsory for business owners to properly equip their shop-lots/buildings with fire safety equipment and serviced annually.</p>	4.4.4.2(h)				/

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7 CONCLUSION

KGPB has commissioned United Global Green Sdn. Bhd. (UGGSB) to conduct Recertification audit for its estate according to MSPO 2530-3:2013 Part 3 General principles for Oil Palm Plantations and Organized Smallholders.

There are NIL Major 2 Minor and 2 OBS were raised. All non-conformances action plans are submitted and accepted. The implementation of Minor NC(s) will be review and verify during the next audit.

From the review of the standard operating procedures, relevant forms, work flow charts established and implemented; the subsequent background investigation and interviews conducted during this surveillance audit have provided UGGSB with sufficient evidence on the fulfilment of the applied standard Principles & Criteria.

In conclusion the certified unit has been established, implemented, and continued to improve in managing the estates are in line with the clauses of the applied standards of MS 2530-Part 3:2013.

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8 RECOMMENDATION


The audit team conduct a process-based audit focusing on significant aspects/risks and objectives required by the standard(s). The audit methods used are interviews, observations, sampling of activities, review of documentation and records.

The audit team concludes that the organization has established and maintained its management system in line with the requirements of the standard(s) and demonstrated the ability of the system to achieve requirements for products and/or services within the scope and the organization's policies and objectives.

Therefore, the audit team recommends that, based on the results of this audit and the system's demonstrated state of development and maturity that this management system certification be:

/	Recommended for Granted Certification
	Recommended for Continuity of Certification
	Recommended for Suspension of Certification

	Prepared by
Signature	
Name	Mohamad Zulkefli bin Md Isa
Role in Assessment	Lead Auditor
Date	11/08/2024

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9 ATTACHMENTS

ATTACHMENT DESCRIPTION

- 10.1 Location Map
- 10.2 Attendance List
- 10.4 List of Abbreviations

Statement of Confidentiality

This report is sent to the certification body or bodies, the members of the audit team and the audit representative of the organization. All documents related to the audit are treated confidentially by the Certification Body, UGGSB as well as the appointed auditors.

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9.1 Location Map

Address

unnamed road, 84900, Johor, Malaysia

Get GPS Coordinates

DD (decimal degrees)*

Latitude 2.245865

Longitude 102.568547

Get Address

Lat,Long 2.245865,102.568547

DMS (degrees, minutes, seconds)*


Latitude N S 2 ° 14 ' 45.114 "

Longitude E W 102 ° 34 ' 6.769 "

Get Address

* World Geodetic System 84 (WGS 84)







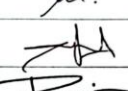
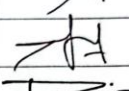
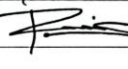

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10.2 Attendance List (Auditee)




Audit Attendance Sheet

Client Name : KIAN GIAP PLANTATIONS BHD.
Standard : MS 2520 : 2013.
Audit Type : RECERTIFICATION.
Date : 9-10/09/2024

No	Name	Designation	Opening Meeting (Signature)	Closing Meeting (Signature)
1.	Dng Sieng Yin	Estate Manager		
2.	Lai Mei Chan	CLERK		
3.	MOHAMAD JULEFLI R. MP. ISM	Lead Auditor		
4	RIZAL AHMAD NORDIM	AUDITOR		

KIAN GIAP PLANTATIONS BERHAD
Company No: 195801000025 (3166-V)
ENG KEE ESTATE
K.B. 502, 84900 Tangkak, Johor.
Tel: 06-9784610
Email: kgp1958@gmail.com

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9.2 Attendance List (Stakeholder Consultation)




Stakeholder Consultation Attendance Sheet

Client Name : KIAN GIAP PLANTATIONS ~~SND~~ BHD.
 Audit Type : RECERTIFICATION
 Standard : MS2530 : 2013.
 Date : 9-10/8/2024

No	Name	Organization	Position	Signature
1.	Lew See Mei	Lengs Palmoil Ind.	Clerk	<i>[Signature]</i>
2.	MOHAMMAD BZWAH	K.E Bukit Kemper	Petabun.	<i>[Signature]</i>
3.	Mohd IAIN SALEH	KIAN GIAP	WAKIL PEKERJA	<i>[Signature]</i>
4.	Muhammad Zulkifli	"	WALI PEREKJA INDONESIA	<i>[Signature]</i>

UGG-FM-22B REV 00

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9.3 List of Abbreviation

UGGSB	United Global Green Sdn. Bhd.
WHO	World Health Organization
MPOB	Malaysian Palm Oil Board
MPOCC	Malaysia Palm Oil Certification Council
GAP	Good Agricultural Practice
GPS	Global Positioning System
ISCC	International Sustainability & Carbon Certification
ISO	International Standard Organization
MSPO	Malaysia Sustainable Palm Oil
DOE	Department of Environment
SOP	Standard Operating Procedure
CHRA	Chemical Health Risk Assessment
CPO	Crude Palm Oil
CSR	Corporate Social Responsibility
EFB	Empty Fruit Bunch
EIA	Environment Impact Assessment
FFB	Fresh Fruit Bunch
NC	Non-Conformity
OSH	Occupational Safety and Health
P&C	Principle and Criteria
PK	Palm Kernel
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable Sustainable Palm Oil
RTE	Rare, Threatened and Endangered Species
SA8000	Social Accountability 8000
SIA	Social Impact Assessment
SDS	Safety Data Sheet