	MSPO Certification Summary Report	
	Company Name	Ketengah Perwira Sdn Bhd (Unit 1 – Kemaman)
	Certifying Unit	Ketengah Perwira Sdn Bhd (Unit 1 – Kemaman)
	Client Number	KPSB
	Audit Type	Recertification
	Status of Report	Final Report



MSPO SUMMARY AUDIT REPORT

MS 2530-3: 2013 GENERAL PRINCIPLES FOR PLANTATIONS AND ORGANIZED SMALLHOLDERS

COMPANY NAME: KETENGAH PERWIRA SDN BHD (UNIT 1 –
KEMAMAN)

TYPE OF AUDIT: RECERTIFICATION

DATE: 11-12/08/2024

UNITED GLOBAL GREEN SDN. BHD.

B01-A-09, Menara 2, KL Eco City 3, Jalan Bangsar,

59200 Kuala Lumpur

Tel: +60 17-348 2594

Email: admin@unitedglobalgreen.com


	MSPO Certification Summary Report	
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1 INTRODUCTION

Ketengah Perwira Sdn Bhd was managed the plantation with total 5180.00 ha which is located at Mukim Ulu Jabor, Kemaman, Terengganu.

1.1 Audit Objective

- 1) The purpose of the recertification audit is to confirm the continued conformity and effectiveness of the management system as a whole, and its continued relevance and applicability for the scope of certification.
- 2) A recertification audit shall be planned and conducted to evaluate the continued fulfilment of all of the requirements of the relevant management system standard or other normative document.
- 3) This shall be planned and conducted in due time to enable for timely renewal before the certificate expiry date.
- 4) The recertification activity shall include the review of previous surveillance audit reports and consider the performance of the management system over the most recent certification cycle.

1.2 Audit Scope and Audit Criteria

The certification is based on the effective implementation and documentation of the sustainability management system developed by the organization. The supporting documents are provided to the audit team as well as information received by means of interviews and on-site field observations.

The documents and information are reviewed against the requirements and criteria based on MSPO 2530-3:2013 Part 3 General Principles for Oil Palm Plantations and Organized Smallholders. UGGSB Malaysia has used a risk-based methodology to assess the compliance of the assessment and subsequent reporting.

Scope of Certification

Total Certified Area of Sustainable Oil Palm Plantations	5,180.00 Ha
Total Planted Area of Sustainable Oil Palm Plantations	4,465.00 Ha


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List of Estate(s) selected

Name of Estate	Coordinates
Ladang Ketengah Perwira	4.105607, 103.284503
Ladang YIT- KPSB	4.089802, 103.262928
Ladang KEBUNIKA	4.124082, 103.302299

1.3 Appointment and Qualification of Auditors

NO	NAME	ROLE OF AUDITOR	DETAILS OF QUALIFICATION
1	Mohamad Zulkefli bin Md Isa	Lead Auditor	<ul style="list-style-type: none"> - Bac Sc (Resource Economics), UPM. - Master’s Degree in OSH Management, UTM. - More than 25 years since 1997, working experience in various sectors. - Experienced with the implementation, auditing, and training aspects of ISO, MSPO, RSPO, ISCC and SCCS for various CBs. - Possesses the Lead Auditor MSPO MS 2530:2013 by SIRIM in 2017. - International Certification and is currently a Lead Auditor for ISO 9001, ISO 14001, ISO 45001, MSPO among others. - Able to communicate in English and Bahasa Malaysia, among others.
2	Muhammad Azlan Shah bin Che Yahya	Auditor	<ul style="list-style-type: none"> - He was study in Diploma in Agriculture from UPM - Experienced working at palm oil plantation since 2012 - Competence as MSPO Auditor since 2019 and was attached with othe CB such as PSV and NIOSH.

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2 AUDIT METHODOLOGY


This **Recertiifcation** covers the following activities but not limited to the activities described below:

- On-site visits, observations and inspections of estate facilities and field activities.
- Interview operation personnel and field workers for understanding for the work assigned.
- Reviewed revised and updated documentation established and implemented.
- Operating records.
- Training records.
- Reports established.
- Work plans established.
- Stakeholders' consultation meeting.
- Review and closed out of non-conformance raise during stage 2 audit.
- Assessment reporting.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of stakeholders, communities, staff, workers and their families, review of documentation and data. Checklists and questionnaires were used to guide the collection of information. The comments made by external stakeholders are considered in the assessment.

For this audit selected estates were based on the formula $S = 0.8\sqrt{n}$ where S = sample size and n = number of estates which is in accordance with MSPO certification procedure. However, sampling of estates is not applicable for this audit as it is not a multi-site audit.

Based on the audit findings AOC (Area of Concern), Non-Conformance (NC) Major/Minor and Opportunity for Improvement (OFI) may be raised during the audit. Major Non-Conformances shall be addressed and responded within 90 days from closing date of audit. Implementation of Minor NC shall be reviewed and verified in the next surveillance audit, OFI shall be reviewed in the next audit.

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3 ORGANIZATION INFORMATION

3.1 Total Area Description

The certified estates are owned by and the estate was located at Mukim Ulu Jabor, Kemaman, Terengganu

Scope of Audit Provision


Total Certified Area of Sustainable Oil Palm Plantations	5,180.00 Ha
Total Planted Area of Sustainable Oil Palm Plantations	4,465.00 Ha

Address and Location Details of the Estate(s)

Name of Estate	Location	Coordinates
Ladang Ketengah Perwira	Mukim Ulu Jabor, Kemaman, Terengganu	4.105607, 103.284503
Ladang YIT- KPSB	Mukim Bandi, Kemaman, Terengganu	4.089802, 103.262928
Ladang KEBUNIKA	Mukim Ulu Jabor, Kemaman, Terengganu	4.124082, 103.302299

3.2 Production Data Description

Name of Estate	Area (Ha)		Projected FFB Production Jan 2023 to Dec 2023 (mt)
	Total	Production 2023 (mt)	
Ladang Ketengah Perwira	4,332.00	68,259.69	72,00.00
Ladang YIT- KPSB	720.00	3,138.69	3,915.00
Ladang KEBUNIKA	128.00	1,869.96	2,000.00
Total	5,180.00	73,268.28	77,915.00

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4 CLIENT ORGANIZATION AND STAKEHOLDERS' DETAILS

4.1 Client Organization

AUDITED ORGANIZATION DETAILS	
Organization Name	KETENGGAH PERWIRA SDN BHD (UNIT 1 – KEMAMAN)
Organization HQ/ Admin Office Location	Bangunan Perpustakaan Bandar Al-Mukatfi Billah Shah, 23400 Dungun, Terengganu, Malaysia
Organization Estate Location	Mukim Mulu Jabor, Kemaman, Terengganu
Scope of the Organization	Provisions of 5,180.00 Ha of Sustainable Oil Palm Plantations.

4.2 Stakeholders' Consultation and List of Interviewed Persons

United Global Green Sdn. Bhd. (UGGSB) has published the public notification on 21/07/2024 as to accommodate stakeholder's consultation meeting for Kurnia Saling Development Sdn. Bhd. to provide comments. As at audit date on 11-12/08/2024 there are no comments received.


Invitation letters are sent on 21/07/2024 by email to invite relevant stakeholders to attend a local stakeholders' consultation on recertification to gather information from the local communities.

The topics of discussion are as below:

1. Introduction of MSPO certification.
2. Development of oil palm plantations.
3. Community service and support provided.
4. Wildlife management and wildlife corridor.
5. Type of wildlife sighted at the plantations and wildlife corridor.
6. Local communities' development.

List of Interviewed Persons and Stakeholders


No	Name	Organization	Function/Position
1	Hamzah Ibrahim	Bismi Agrosience	Manager
2	Mohd Hafiezal Muhamad	Balai Bomba Cheneh	Ketua Balai
3	Amran Suhaimi Yahya	Ladang Sawit Perkaya	Penyelia
4	Khairil Anuar	Ladang Sawit Perkaya	Pegawai Ladang

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5	Roskezali bin Ramli	Pejabat Tenaga Kerja, Kemaman	Pegawai
6	Mohd Khairul Syahril	Kontraktor	Manager
7	Shaiful Bahri b. Zakaria	Kontraktor	Manager
8	Ahmad Fahkrudin	KKP	Mandor

Stakeholders Feedbacks as Applicable

Items	Subject Discussed	Audit Team Findings	Company Response and Proposed Action to be Taken
1	Information on MSPO	Satisfactory where management communicate all information related to MSPO to all stakeholders	Positive Feedback. No action.
2	Social Issues	No social issues on the estate	Positive comments. No action.
3	Type of land	No comments	Positive comments. No action.
4	Economy Livelihood impact after introduction of MSPO	Management provide job opportunity to the local community and job to the local contractor.	Positive Comments. No action.
5	MSPO Benefit to local community	Management do a lot of CSR activity and gives a benefit to employee. Management maintain a good condition and fairness of the payment term to all workers.	Positive comments. No action.
6	Environmental & Health information	All employee was provided with appropriate PPE. All schedule waste was manage as per legal requirement. Management maintain OSH Meeting to address all issue related with the occupational safety.	Positive comments. No action.
7	Awareness towards species, habitats, and high	No hunting of protected species.	Positive comments. No action.

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	conservation values		
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5 STATUS OF NON-CONFORMITIES/AOCS PREVIOUSLY IDENTIFIED


	The stage 1 audit findings have been reviewed, to assure appropriate corrective actions implemented to address the identified AOCs.
/	The last audit results of this system have been reviewed, to assure appropriate corrections and corrective actions have implemented to address any nonconformity identified.
	The last audit results of this system have been reviewed, to assure appropriate corrections and corrective actions have not been implemented effectively. The non-conformity will be re-raised.
	Not applicable. No non-conformity raised in previous audit.

6 DETAIL OF AUDIT FINDINGS

AUDIT RESULTS SUMMARY						
NA	AOC (Area of Concern)					
0	MAJOR Non-Conformities					
3	MINOR Non-Conformities					
1	OFI (Opportunity for Improvement)					
DESCRIPTION OF THE FINDINGS/AOC						
No	Description	Standard Clause Reference	AOC	Major NC	Minor NC	OFI
1	Management shall send an officer to attend Osh Coordinator Course. Refer to OSHA AMENDMENT 2022, Section 29A requires any employer with five or more employees to appoint an OSH coordinator for the purpose of coordinating occupational safety and health issues at the place of work.	4.3.1.1				/
2	CAR 1 Review the Masterlist Of Legal dated	4.3.1.3			/	

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	16/03/2024 and sighted all legal applicable was listed however sighted no updated for the new amendment regulation for OSHA 1994 (Amendment 2022).					
3	CAR 2 Interviews with workers found that Wellington boots are not provided by Ketengah Perwira Sdn Bhd (Unit 1-Kemaman) and workers are required to purchase them at their own expense. This constitutes a non-conformance with the company’s PPE provision policy.	4.4.4.2(d)			/	
4	CAR 3 (Ladang YIT) Interview Asst Manager and noted elephant conflict was happen at Blok refer to the Biodiversity Management Plan and sighted no any action plan was established to manage the elephant conflict	4.5.6.1			/	

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7 CONCLUSION

KPSB has commissioned United Global Green Sdn. Bhd. (UGGSB) to conduct Recertification audit for its estate according to MSPO 2530-3:2013 Part 3 General principles for Oil Palm Plantations and Organized Smallholders.

There are NIL Major 3 Minor and 1 OBS were raised. All non-conformances action plans are submitted and accepted. The implementation of Minor NC(s) will be review and verify during the next audit.

From the review of the standard operating procedures, relevant forms, work flow charts established and implemented; the subsequent background investigation and interviews conducted during this surveillance audit have provided UGGSB with sufficient evidence on the fulfilment of the applied standard Principles & Criteria.

In conclusion the certified unit has been established, implemented, and continued to improve in managing the estates are in line with the clauses of the applied standards of MS 2530-Part 3:2013.

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8 RECOMMENDATION


The audit team conduct a process-based audit focusing on significant aspects/risks and objectives required by the standard(s). The audit methods used are interviews, observations, sampling of activities, review of documentation and records.

The audit team concludes that the organization has established and maintained its management system in line with the requirements of the standard(s) and demonstrated the ability of the system to achieve requirements for products and/or services within the scope and the organization’s policies and objectives.

Therefore, the audit team recommends that, based on the results of this audit and the system’s demonstrated state of development and maturity that this management system certification be:

/	Recommended for Granted Certification
	Recommended for Continuity of Certification
	Recommended for Suspension of Certification

	Prepared by
Signature	
Name	Mohamad Zulkefli bin Md Isa
Role in Assessment	Lead Auditor
Date	27/08/2024

	MSP0 Certification Summary Report	
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9 ATTACHMENTS

ATTACHMENT DESCRIPTION

- 10.1 Location Map
- 10.2 List of Abbreviations

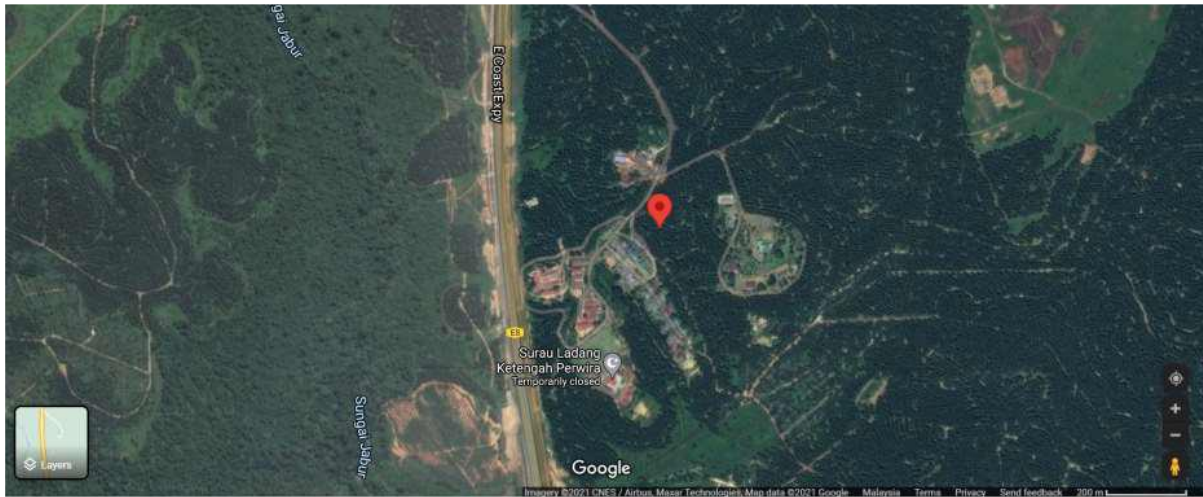
Statement of Confidentiality


This report is sent to the certification body or bodies, the members of the audit team and the audit representative of the organization. All documents related to the audit are treated confidentially by the Certification Body, UGGSB as well as the appointed auditors.

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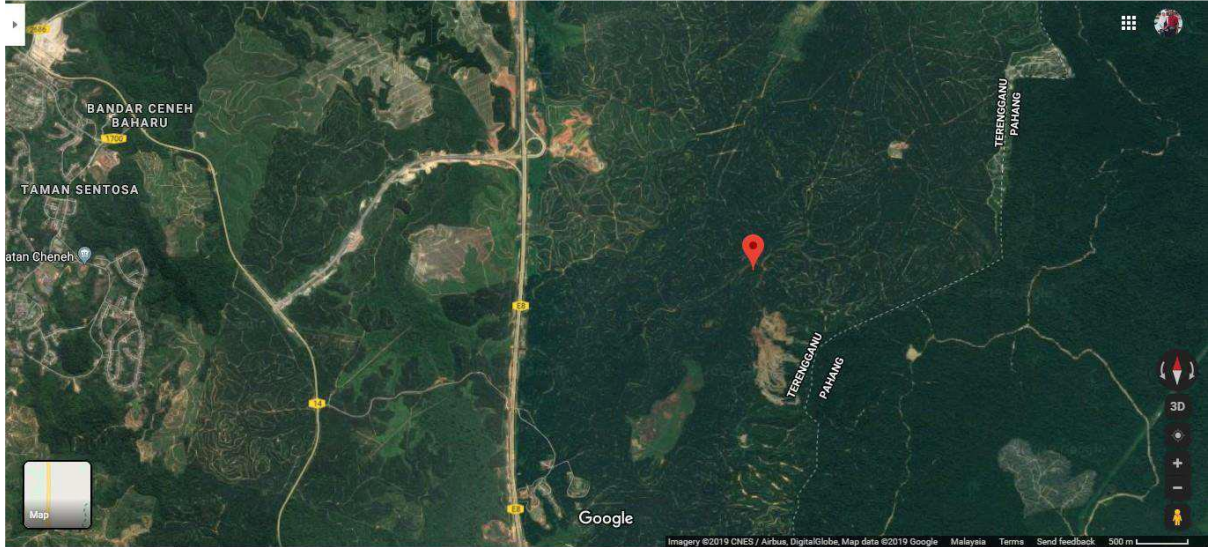
9.1 Location Map

Location and Map Division Ketengah Perwira

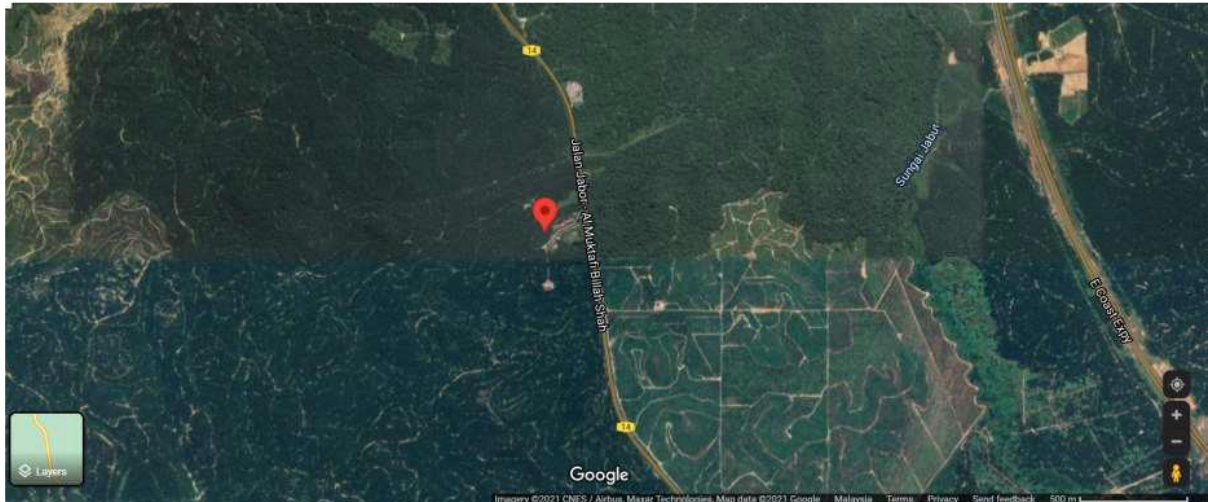



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Location and Map Division Kebunika



Location Map Division YIT



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List of Abbreviation

UGGSB	United Global Green Sdn. Bhd.
WHO	World Health Organization
MPOB	Malaysian Palm Oil Board
MPOCC	Malaysia Palm Oil Certification Council
GAP	Good Agricultural Practice
GPS	Global Positioning System
ISCC	International Sustainability & Carbon Certification
ISO	International Standard Organization
MSPO	Malaysia Sustainable Palm Oil
DOE	Department of Environment
SOP	Standard Operating Procedure
CHRA	Chemical Health Risk Assessment
CPO	Crude Palm Oil
CSR	Corporate Social Responsibility
EFB	Empty Fruit Bunch
EIA	Environment Impact Assessment
FFB	Fresh Fruit Bunch
NC	Non-Conformity
OSH	Occupational Safety and Health
P&C	Principle and Criteria
PK	Palm Kernel
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable Sustainable Palm Oil
RTE	Rare, Threatened and Endangered Species
SA8000	Social Accountability 8000
SIA	Social Impact Assessment
SDS	Safety Data Sheet